

# RESUME

## Personal Particulars

Name: LAM, Chi Fai Steve  
Nationality: Australian, Hong Kong Permanent Resident  
Languages: English and Cantonese  
E-mail address: slam0603@hku.hk

## Education:

### Academic qualifications

**November 1994: MBA** - Master of Business Administration awarded by Heriot-Watt University, Scotland, United Kingdom

**August 1992: BSc (Econ) (Hons)** - Bachelor of Science (Economics) with 2<sup>nd</sup> Class Honours Lower Division in Accounting awarded by University of London, England, United Kingdom

### Professional qualifications

**July 1991 FCMA; June 1984 ACMA** - Chartered Management Accountant (Fellow) of Chartered Institute of Management Accountants, United Kingdom

**February 1996 CPA; January 1995 ASA** - Certified Practising Accountant (CPA) (Aust.) of CPA Australia, Australia

**September 1991 FCPA; March 1985 AHKSA** - Certified Public Accountant (Fellow) of Hong Kong Institute of Certified Public Accountants, Hong Kong

### Brief Summary of Work Experience

Having over 30 years of finance and accounting professional experience with exposure in different businesses and not-for-profit sectors, I have already had strong hands-on and solid senior managerial experience in areas of financial and management accounting, management information system design, internal control and financial control systems set-up and their monitoring, budgetary planning and control, corporate and strategic planning, working capital management and control, operational review and change management, financial analysis of business performance and evaluation, IT systems set-up, design, development and implementation.

I also acquired other job related skills that may be relevant to meet any new challenges; they include treasury management, inventory management, legal and tax compliance, company secretarial practice, human resources management, and office administration.

### Major achievements in the current job:

- | Foster and enhanced better collaboration and interaction with various functions between the organisation and its service units to maintain a competitive edge in the dynamic environment.
- | Participated in the strategic role of the revamp of performance management and rewards system for the organisation.
- | Reformed the finance function and work processes re-engineering for the organisation and its service units.
- | Planned, formulated and implemented internal control and financial control systems across the whole organisation.
- | Planned and developed the organisation's IT infrastructure, network and management systems to pave way for the platform of various software application developments installed and used for routine operations.

## Work Experience

**Period: September 2007 to Now**

**Company: Hong Kong Society for the Protection of Children**

Business nature: Non-governmental organisation

Position: Deputy Director (Finance & General Administration)

Be responsible for the Agency's finance, accounting, general administration, fund raising and information technology.

**Period: August 2000 to June 2007**

**Company: The Hong Kong Society for the Aged**

Business nature: Non-governmental organisation

Position: Finance Manager

**Period: October 1998 to August 2000**

**Company: Fung & Liu, Solicitors & Notaries**

Business nature: Legal professional firm

Position: Financial Controller & Chief Administrator

**Period: March 1998 to August 1998**

**Company: Daiwa Associate (H.K.) Ltd, a local listed company (stock code 1037)**

Business nature: Electronic component manufacturing and trading

Position: Financial Controller

**Period: January 1997 to March 1998**

**Company: Games Workshop Ltd, a subsidiary of Games Workshop Group PLC, UK (Listed)**

Business Nature: Design, trading & retailing games & toy soldiers

Position: Financial Controller

**Period: December 1995 to January 1997**

**Company: PCS Asia Limited: a company of Pannell Kerr Forster (an international CPA firm)**

Business Nature: International CPA practice

Position: Manager – Management Advisory Services Division

**Period: November 1988 – May 1993**

**Company: Rever Hairstyling Salons Limited**

Business Nature: Hairdressing business and service group

Position: Manager – Finance and Administration

**Period: October 1986 – November 1988**

**Company: D W Ling & Co, Solicitors and Notary Publics**

Position: Financial Controller

**Period: January 1985 – October 1986**

**Company: Dodwell Hong Kong Limited: a group company of Inchcape PLC, UK (Listed)**

Position: Treasury Executive

**Period: February 1983 – December 1984**

**Company: Austfin Personal Financial Services Limited**

Position: Accountant

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