



THE UNIVERSITY OF HONG KONG
Department of
Social Work and Social Administration

Bachelor of Social Sciences

Major/Minor Programmes

Student Handbook
2015 Intake

(Edited in August, 2015, SWSA)

Table of Contents

1	Educational Objectives	P.4
1.1	Vision	
1.2	Learning Outcomes	
2	Regulations and Extracted Syllabuses	P.5
3	Policies on Learning	P.36
3.1	Class Attendance	
3.2	Submission of Assignments	
3.3	Academic Conduct	
3.4	Student-Staff Consultation Committee (SSCC)	
4	Important Resources	P.39
4.1	Academic Resources	
4.2	University Student Services	
5	Typhoon & Black Rainstorm Warning Signal.....	P.42
6	Contact List.....	P.43

1. Educational Objectives

1.1 Vision

The educational objective of our BSocSc Major/Minor programmes is to enable genuine whole-person education and nurture individuals with the knowledge of human problems and multiple techniques in dealing with the problems. We are committed to preparing students with conceptual, analytical, and organizational skills for effective problem-solving and enhancing students with a sense of social responsibility and a commitment to serve society

1.2 Learning Outcomes

Our BSocSc major/minor programmes have the following learning outcomes:

1. Acquire and critically evaluate underlying theories and concepts through independent research in social science disciplines
2. Apply social science theories and methods in analysing complex problems in a globalizing world
3. Reflect critically on learning through participation in social innovation internships to engage with the wider community
4. Embrace diverse learning environments through out-of-Hong Kong exchange and global citizenship programmes
5. Work as effective team members and in group projects to enhance collaboration and communication skills
6. Demonstrate an awareness of current social issues and problems and be prepared to act as advocates for social change

2. Regulations and Extracted Syllabuses

REGULATIONS FOR THE DEGREE OF BACHELOR OF SOCIAL SCIENCES (BSocSc)

These regulations apply to students admitted to the BSocSc curriculum in the academic year 2015-2016 and thereafter.

(See also General Regulations and Regulations for First Degree Curricula)

Definitions

SS1⁽¹⁾ In these Regulations, and in the Syllabuses for the degree of BSocSc, unless the context otherwise requires -

‘Core departments’ means the Departments of Geography, Politics and Public Administration, Psychology, Social Work and Social Administration, and Sociology.

‘Course’ means a course of study, with a credit value expressed as a number of credit-units as specified in the syllabus.

‘Credits’ means the value assigned to each course to indicate its study load relative to the total study load under a degree curriculum. The study load refers to the hours of student learning activities and experiences, both within and outside the classrooms, and includes contact hours and time spent on assessment tasks and examinations.

‘Pre-requisite’ means a course or a group of courses which candidates must have completed successfully or a requirement which candidates must have fulfilled before being permitted to take the course in question.

Admission to the degree

SS2 To be eligible for admission to the degree of Bachelor of Social Sciences, candidates shall

- (a) comply with the General Regulations;
 - (b) comply with the Regulations for First Degree Curricula; and
 - (c) complete the curriculum in accordance with the regulations that follow.
-

Period of study

SS3 The curriculum shall normally require eight semesters of full-time study, extending over not fewer than four academic years, and shall include any assessment to be held during and/or at the end of each semester. Candidates shall not in any case be permitted to extend their studies beyond the maximum period of registration of six academic years.

⁽¹⁾ This regulation should be read in conjunction with UG1 of the Regulations for First Degree Curricula.

Completion of the curriculum

SS4

- (a) Candidates shall satisfy the requirements prescribed in UG 5 of the Regulations for First Degree Curricula⁽²⁾.
 - (b) Candidates shall complete not fewer than 240 credits of courses.
 - (c) Candidates shall normally be required to take not fewer than 24 credits nor more than 30 credits in any one semester (except the summer semester) unless otherwise permitted or required by the Board of the Faculty, or except in the final semester of study when the number of outstanding credits required to complete the curriculum requirements may be fewer than 24 credits.
 - (d) Candidates may, of their own volition, take additional credits not exceeding 6 credits in each semester, and/or further credits during the summer semester, accumulating up to a maximum of 72 credits in one academic year. With the special permission of the Board of the Faculty, candidates may exceed the annual study load of 72 credits in a given academic year provided that the total number of credits taken does not exceed the maximum curriculum study load of 288 credits for the normative period of study specified in SS3, save as provided for under SS4(e).
 - (e) Where candidates are required to make up for failed credits, the Board of the Faculty may give permission for candidates to exceed the annual study load of 72 credits provided that the total number of credits taken does not exceed the maximum curriculum study load of 432 credits for the maximum period of registration specified in SS3.
 - (f) Candidates shall normally enrol in not more than 108 credits of introductory courses in the first three years of study.
 - (g) Candidates shall not enrol in any introductory courses in the final year of study.
 - (h) Candidates shall complete not fewer than 96 credits of courses for the disciplinary major including all pre-requisites, capstone experience and Social Innovation and Global Citizenship requirements unless otherwise stated in the syllabuses.
-

Selection of courses

SS5 Candidates who wish to change their selection of courses at the beginning of each semester may do so up to 2 weeks after the commencement of the semester. Requests for changes beyond the 2-week deadline will not be permitted, except for medical or other reasons accepted by the Faculty Board. Candidates' withdrawal from any course without permission will result in a fail grade.

Assessment

SS6 Candidates shall be assessed for each of the courses for which they have registered, and assessment may be conducted in any combination of continuous assessment of coursework, written examinations and/or any other assessable activities. Only passed courses will earn credits. Grades shall be awarded in accordance with UG 8(a) of the Regulations for First Degree Curricula.

SS7 Candidates are required to make up for failed courses in the following manner

- i) undergoing re-assessment/re-examination in the failed course to be held no later than the

⁽²⁾ The specific requirements are spelt out in the syllabuses.

- end of the following semester (not including the summer semester); or
- ii) re-submitting failed coursework, without having to repeat the same course of instruction; or
- iii) repeating the failed course by undergoing instruction and satisfying the assessments; or
- iv) for elective courses, taking another course in lieu and satisfying the assessment requirements.

SS8 Candidates shall not be permitted to repeat a course for which they have received a D grade or above for the purpose of upgrading. There shall be no appeal against the results of examinations and all other forms of assessment.

Discontinuation of studies

SS9 Unless otherwise permitted by the Board of the Faculty, candidates shall be recommended for discontinuation of their studies if they have:

- i) failed to complete successfully 36 or more credits in two consecutive semesters (not including the summer semester), except where they are not required to take such a number of credits in the two given semesters; or
 - ii) failed to achieve an average Semester GPA of 1.0 or higher for two consecutive semesters (not including the summer semester); or
 - iii) exceeded the maximum period of registration specified in SS3.
-

Absence from examination

SS10 Candidates who are unable, because of illness, to be present at the written examination of any course may apply for permission to present themselves at a supplementary examination of the same course to be held before the beginning of the first semester of the following academic year. Any such application shall normally be made on the form prescribed within two weeks of the first day of the candidate's absence from any examination. Any supplementary examination shall be part of that academic year's examinations, and the provisions made in the regulations for failure at the first attempt shall apply accordingly.

Advanced standing

SS11 Advanced standing may be granted to candidates in recognition of studies completed successfully in approved institution of higher education elsewhere in accordance with UG 2 of the Regulations for First Degree Curricula but advanced credits will not be included in the calculation of GPA.

Credit transfer

SS12 Candidates may, with the approval of the Board of the Faculty, transfer credits for courses completed at other institutions at any time during their candidature. The number of transferred credits may be recorded in the transcript of the candidate, but the results of courses completed at other

institutions shall not be included in the calculation of the GPA. The number of credits to be transferred shall not exceed half of the total credits normally required under the degree curricula of the candidates during their candidature at the University.

Award of the degree

- SS13** To be eligible for award of the degree of BSocSc, candidates shall have:
- (a) achieved a cumulative GPA of 1.00 or above;
 - (b) passed a minimum of 240 credits; and
 - (c) satisfied the requirements in UG 5 of the Regulations for First Degree Curricula.
-

Honours classification

SS14 (a) Honours classification shall be awarded in five divisions: First Class Honours, Second Class Honours Division One, Second Class Honours Division Two, Third Class Honours, Pass. The classification of honours shall be determined by the Board of Examiners for the degree in accordance with the following Cumulative GPA scores, with all courses taken (including failed courses) carrying equal weighting:

<i>Class of honours</i>	<i>CGPA range</i>
First Class Honours	3.60 – 4.30
Second Class Honours	(2.40 – 3.59)
Division One	3.00 – 3.59
Division Two	2.40 – 2.99
Third Class Honours	1.70 – 2.39
Pass	1.00 – 1.69

(b) Honours classification may not be determined solely on the basis of a candidate's Cumulative GPA and the Board of Examiners for the degree may, at its absolute discretion and with justification, award a higher class of honours to a candidate deemed to have demonstrated meritorious academic achievement but whose Cumulative GPA falls below the range stipulated in SS14(a) of the higher classification by not more than 0.1 Grade Point.

(c) A list of candidates who have successfully completed all the degree requirements shall be posted on Faculty noticeboards.

Extracted Syllabuses of BSocSc Major/Minor Programmes (4-year Curriculum) offered by Department of Social Work and Social Administration in 2012-13

Social Work and Social Administration

I. Objectives

This programme aims to:

- equip students with basic knowledge of social policy and administration;
- equip students with theoretical frameworks in analyzing social policy and administration;
- equip students with basic social work intervention skills so as to prepare for further professional training;
- equip students with qualitative and quantitative research methods that are essential for the analysis of social policy and social problems;
- develop skills in critical analysis of contemporary social issues; and
- equip students with the necessary perspectives and skills in the social services delivery.

II. Programme structure

Components	No. of credits	
	Major	Minor
a) Introductory courses		
i) disciplinary	6	6
ii) pre-requisites*	12	-
b) Advanced courses		
i) compulsory course	12	6
ii) disciplinary electives	36	24
iii) capstone experience	6	-
iv) Social Innovation and Global Citizenship#	24	-

* Candidates who opt to declare two major programmes offered by the Faculty of Social Sciences should avoid selecting overlapping pre-requisites.

Candidates who opt to declare double majors in Geography, Politics and Public Administration, Psychology, Sociology and Social Work and Social Administration are allowed to undertake 24 credits of free electives, to fulfil the Faculty off-campus learning courses for the second major.

Candidates who wish to major (96 credits) or minor (36 credits) in Social Work and Social Administration must complete:

- a) Introductory courses (18 credits for major; 6 credits for minor)
 - i) One disciplinary course from the following list:
 - SOWK1001. Introduction to social administration (6 credits)
 - SOWK1002. Introduction to social work (6 credits)
 - SOWK1011. Introduction to social entrepreneurship and social innovation (6 credits)
 - SOWK1013. Introduction to social policy and development studies (6 credits)
 - ii) Two pre-requisite courses from the following five units, but not more than one from a single

unit (12 credits):

Faculty of Social Sciences
Geography
Politics and Public Administration
Psychology
Sociology

b) Advanced courses (78 credits for major; 30 credits for minor):

i) Compulsory course(s) (12 credits for major; 6 credits for minor)

Candidates who major or minor in this programme must complete one of the following courses. Once the core requirement is filled, other course from the following list may be completed to fulfill the elective requirement.

SOWK2084. Theoretical foundations in social policy and planning (6 credits)
SOWK2122. Community building and the civil society (6 credits)

Candidates who major in this programme must also complete the following course:

SOWK3129. Research method in social work and social administration I
(6 credits)

ii) Disciplinary electives from the following course list (36 credits for major; 24 credits for minor)

iii) Capstone experience (*for major only*)

Candidates who major in this programme must complete the following course in Year III or IV:

SOWK4008. Capstone project in social administration (6 credits)

iv) Social innovation and global citizenship (24 credits)

For BSocSc students (Faculty off-campus learning courses)

Students are required to undertake 24 credits of off-campus learning under the twin themes Social Innovation and Global Citizenship as a condition of graduation. To fulfil the Social Innovation requirement, candidates must complete FOSS0018. To fulfil the Global Citizenship requirement, candidates must complete FOSS0019 or undertaking 12 credits of advanced courses on exchange studies or on an overseas summer programme approved by the Faculty. Candidates may complete a maximum of 30 credits of experiential learning (internship) during their studies.

FOSS0018. Social Innovation internship (12 credits)
FOSS0019. Global Citizenship internship (12 credits)
FOSS0020. Global Citizenship summer institute (12 credits)
FOSS2021. Comparative East Asian Studies internship (6 credits)

FOSS4003. The political economy of global Asia (6 credits)

For non-BSocSc students

Students are required to undertake 24 credits of courses listed under the Faculty of Social Sciences syllabuses, including the social sciences and non-social sciences courses.

III. Course lists

All SWSA disciplinary electives are listed as below:

a) Contemporary social issues

- SOWK2034. Youth crime and juvenile justice issues (6 credits)
- SOWK2037. Human sexuality (6 credits)
- SOWK2065. Understanding and working with young people (6 credits)
- SOWK2075. Violence in intimate relationships (6 credits)
- SOWK2099. Separation, divorce and remarriage (6 credits)
- SOWK2101. Bullying, aggression and resilience (6 credits)
- SOWK2111. Addictive behaviour (6 credits)
- SOWK2118. Child maltreatment and protection (6 credits)
- SOWK2133. Population aging and the controversies (6 credits)
- SOWK3033. Working with youth at risk and juvenile offenders (6 credits)
- SOWK3090. Luxuriating in Google: Human behavior in the technology area (6 credits)
- SOWK3092. Migration and mobility (6 credits)

b) Policy issues and social administration

- SOWK2023. Social policy issues in Hong Kong (6 credits)
- SOWK2029. Comparative social administration (6 credits)
- SOWK2053. Evaluation of social services (6 credits)
- SOWK2062. Special topics in policy study (6 credits)
- SOWK2123. Community partnership and political dynamics (6 credits)
- SOWK2124. Urban development and community engagement (6 credits)
- SOWK2129. Special topics in social administration (6 credits)
- SOWK2130. Social policy and public opinion (6 credits)
- SOWK2131. Behavioral economics for social change (6 credits)
- SOWK2132. International comparative social policy (6 credits)
- SOWK2134. Social development in modern China (6 credits)
- SOWK3030. Law and social administration (6 credits)
- SOWK3058. Managing people in human services (6 credits)
- SOWK3061. Financial development and management for social service organizations (6 credits)
- SOWK3094. Project development and management (6 credits)
- SOWK3095. Social development and service learning (6 credits)
- SOWK3130. Research method in social work and social administration II (6 credits)
- SOWK4055. Management in human service organizations (6 credits)

c) Social services delivery

- SOWK2020. Oncology, palliative and hospice care (6 credits)
- SOWK2028. Selected topics in social work practice (6 credits)
- SOWK2050. Government and politics of social services in Hong Kong (6 credits)
- SOWK2051. Information and communication technology in human services (6 credits)

- SOWK2068. Social skills training for human service personnel (6 credits)
SOWK2069. Counselling in health care settings (6 credits)
SOWK2074. Teachers as counsellors (6 credits)
SOWK2092. Adventure-based counselling: theory and practice (6 credits)
SOWK2098. Working with people with disabilities (6 credits)
SOWK2102. Social work in school settings (6 credits)
SOWK2109. Working with ethnically diverse communities in Hong Kong (6 credits)
SOWK2113. Special topics in social work practice (6 credits)
SOWK2119. Mediation and negotiation (6 credits)
SOWK2120. Counselling in business setting (6 credits)
SOWK2121. Counselling in human resource development and training (6 credits)
SOWK2127. Theory and practice of employment assistance services (6 credits)
SOWK2135. Theory and practice in family counselling (6 credits)
SOWK2209. Issues and interventions in mental health settings (6 credits)
SOWK2213. Social work practice with selected target groups or in specific settings (6 credits)

SOWK3060. Career skills training (6 credits)
SOWK3066. Care management (6 credits)
SOWK3087. Counselling for emotional and relational competence (6 credits)
SOWK3088. Becoming a change maker: Skills and practice for effective social entrepreneurship and social innovation (6 credits)

SOWK3089. Integrative counselling methods in action: Theories, practice and research (6 credits)

SOWK3091. Mental health sciences and society (6 credits)
SOWK3093. Play therapy (6 credits)
SOWK3096. Solution-focused therapy (6 credits)
SOWK3097. Trauma, resilience, and growth (6 credits)
SOWK3115. Frontiers in interventions around death, dying and bereavement (6 credits)
SOWK3131. Encounter with embodiment: Therapeutic use of drama in social work settings (6 credits)

SOWK3307. Working with families (6 credits)
-

Counselling

I. Objectives

This programme aims to:

- equip students with the basic theoretical orientations and therapeutic skills in counselling;
- sensitize students to the ethical issues, professional concerns, and emic and etic counselling techniques in various settings;
- enhance students' self-awareness towards their own world values, beliefs and philosophy of life; and
- prepare students for receiving further training in becoming a counselling professional.

II. Programme structure

Components	No. of credits	
	Major	Minor
a) Introductory courses		
i) disciplinary	6	6
ii) pre-requisites*	12	-
b) Advanced courses		
i) core courses	18	18
ii) disciplinary electives	30	12
iii) capstone experience	6	-

**Candidates who opt to declare two major programmes offered by the Faculty of Social Sciences should avoid selecting overlapping pre-requisites.*

Candidates who wish to major (72 credits) or minor (36 credits) in Counselling must complete:

- Introductory courses (18 credits for major; 6 credits for minor)
 - One disciplinary course from the following list:
 - SOWK1004. Human behaviour and the social environment I (6 credits)
 - SOWK1012. Communication and counselling skills in everyday life (6 credits)
 - Two pre-requisite courses from the following six units, but not more than one from a single unit (12 credits):
 - Faculty of Social Sciences
 - Geography
 - Politics and Public Administration
 - Psychology
 - Social Work and Social Administration
 - Sociology
- Advanced courses (54 credits for major; 30 credits for minor) consist of the following component:

i) Core courses (18 credits)

Candidates who major or minor in this programme must complete two courses, from the following list. Once the core requirements are filled, other course from the following list may be completed to fulfill the elective requirement.

- SOWK2137. Theories in counselling (6 credits)
- SOWK2138. Foundation skills in counselling (6 credits)
- SOWK3116. A self-reflective journey (6 credits)

ii) Disciplinary electives from the course lists (30 credits for major; 12 credits for minor)

iii) Capstone experience (*for major only*)

Candidates who major in this programme must complete the following course in Year III or IV:

- SOWK4009. Capstone project in counselling (6 credits)

III. Course lists

All counselling disciplinary electives are listed as below:

a) Counselling people in need

- SOWK2065. Understanding and working with young people (6 credits)
- SOWK2098. Working with people with disabilities (6 credits)
- SOWK2099. Separation, divorce and remarriage (6 credits)
- SOWK2109. Working with ethnically diverse communities in Hong Kong (6 credits)
- SOWK2111. Addictive behaviour (6 credits)
- SOWK2133. Population aging and the controversies (6 credits)
- SOWK3090. Luxuriating in Google: Human behavior in the technology area (6 credits)
- SOWK3307. Working with families (6 credits)

b) Therapeutic approaches/ counselling approaches/ therapeutic intervention

- SOWK2092. Adventure-based counselling theory and practices (6 credits)
- SOWK2112. Working with special target populations (6 credits)
- SOWK2114. Special interventions: Theories and techniques (6 credits)
- SOWK2119. Mediation and negotiation (6 credits)
- SOWK2135. Theory and practice in family counselling (6 credits)
- SOWK3087. Counselling for emotional and relational competence (6 credits)
- SOWK3089. Integrative counselling methods in action: Theories, practice and research (6 credits)
- SOWK3091. Mental health sciences and society (6 credits)
- SOWK3093. Play therapy (6 credits)
- SOWK3096. Solution-focused therapy (6 credits)
- SOWK3097. Trauma, resilience, and growth (6 credits)
- SOWK3106. Use of creative arts in social work practice (6 credits)
- SOWK3115. Frontiers in interventions around death, dying and bereavement (6 credits)

c) Counselling in human services

- SOWK2020. Oncology, palliative and hospice care (6 credits)
 - SOWK2069. Counselling in health care settings (6 credits)
 - SOWK2120. Counselling in business setting (6 credits)
 - SOWK2209. Issues and interventions in mental health settings (6 credits)
 - SOWK3060. Career skills training (6 credits)
-

Introductory Courses

Unless otherwise specified, the examination for each 6-credit course consists of a two-hour written examination paper. The final grading will be determined by performance in the examination and an assessment of coursework in the ratio of 60:40. Teachers concerned will announce at the beginning of each semester the assessment ratio for courses not assessed in the 60:40 examination/coursework ratio.

SOWK1001. Introduction to social administration (6 credits)

This is a basic course in the understanding of social policy in the areas of human resources planning and education, land use and housing, ageing and social security, family and support services, etc.

The two courses, SOWK1001 Introduction to social administration and SOWK1008 Social welfare system and social policy, are mutually exclusive. Students can only complete either one of these two courses within their whole course of study.

Assessment: 100% coursework.

SOWK1002. Introduction to social work (6 credits)

The course introduces the basic principles and concepts of social work. Students will obtain an understanding of the philosophy, knowledge and values which form the base for social work practice, social work as a profession, and the role of the social worker in modern society.

Assessment: 100% coursework.

SOWK1004. Human behaviour and the social environment (I) (6 credits)

This course introduces a holistic approach to an exploration of normal patterns of development from infancy to old age. Social and familial conditions affecting growth at different stages in the life-cycle will be studied, together with related problems of adaptation and adjustment.

Assessment: 100% coursework.

SOWK1011. Introduction to social entrepreneurship and social innovation (6 credits)

This course reviews theories and concepts around change, leadership, social entrepreneurship and social innovation, creativity and sustainable intervention for bringing about desirable social change in society. Through case studies, interview of practitioners, interactive discussion as well as exposure to knowledge, resources and experience, the students are expected to develop critical appreciation of needs and social problems in relation to the economic and political context in society. Strategies and tactics adopted by social entrepreneurs such as of multi-disciplinary, multi-sectorial civic engagement and creative innovation with appropriate technologies are also critically examined.

Assessment: 100% coursework.

SOWK1012. Communication and counselling skills in everyday life (6 credits)

“*No man is an island*” – John Donne. Human beings are social animals. It is our natural behavior to communicate with others. Good communication skills, however, are learned skills and not innate. Good counselling skills are advanced communication techniques. This course is an introduction to the basic

communication and counselling skills required for establishing close and helping relationship with others. Students will be introduced to the concepts, skills and self-awareness needed for helpful interviewing and counseling and they can be applied in everyday life. Students are expected to have developed good listening skills, interviewing skills, and creative thinking and problem solving skills at the end of the course. Most importantly, this course aims to assist students to identify their personal areas of strengths and weaknesses in order to allow them to become effective listener and communicator.

Assessment: 100% coursework.

SOWK1013. Introduction to social policy and development studies (6 credits)

This course introduces the foundation concepts and theoretical frameworks that inform social development practice and policy planning. Students will apply case studies from the developed and developing world to investigate diverse models of social intervention and gain understanding about strengths and weaknesses of existing models of social intervention.

Assessment: 100% coursework.

Advanced Courses

Unless otherwise specified, the examination for each 6-credit course consists of a two-hour written examination paper. The final grading will be determined by performance in the examination and an assessment of coursework in the ratio of 60:40. Teachers concerned will announce at the beginning of each semester the assessment ratio for courses not assessed in the 60:40 examination/coursework ratio.

SOWK2020. Oncology, palliative and hospice care (6 credits)

Professionals in the field of medical and health settings are expected to be competent in oncology care, palliative and hospice care. The students will learn about the medical, psychological, social, spiritual and policy aspects of care for cancer patients and persons with terminal illness. Cultural, sociological and traditional approaches to death and dying as well as bereavement will be explored through student projects.

Assessment: 100% coursework.

SOWK2023. Social policy issues in Hong Kong (6 credits)

This course examines the issues of social policy in Hong Kong including privatization of welfare services, the impact of welfare ideology on the state of development in Hong Kong, the issue of equity and equality in welfare provision, community care and service needs of the new arrivals from the mainland. Different theories of welfare will be discussed in relation to local welfare issues.

Assessment: 100% coursework.

SOWK2028. Selected topics in social work practice (6 credits)

This course develops knowledge and skills relevant to the understanding and helping of focused target populations, the selection of which will be based on the special nature of specific client groups, problem areas or service settings.

SOWK2029. Comparative social administration (6 credits)

This course introduces students to the comparative study of social policy in selected countries, including Mainland China, and examines the provision of social development programmes and social services through the analysis and evaluation of cross-country studies.

Assessment: 100% coursework.

SOWK2034. Youth crime and juvenile justice issues (6 credits)

This course begins with a critical review of the current state of theory and research on youth problems and delinquency. It will then go on to evaluate existing policies and services directed at youth at risk and juvenile offenders in Hong Kong. Finally it will explore current issues in the field of youth policy and juvenile justice, particularly the overseas development of new programme initiatives. Special emphasis will be given to the relevance of these issues and programmes within the context of Hong Kong.

Assessment: 100% coursework.

SOWK2037. Human sexuality (6 credits)

This course tells you everything you always wanted to know about sex but are too afraid to ask: Whom you want to have sex with and why? What would you do in sex and where and when would you do it? Who's on your mind when you think about sex, Leon Lai or Shu Kei? Which is more pleasurable, heterosexual sex or homosexual sex? What is the best sex that you've ever had? Why are having sex with yourself and masturbation acts of revolution? What is pornography – a stimulant to or substitute for sex? Who has a better claim to authority on sex, your family doctor, your lecturer, the host of a radio phone-in programme on sex or a sex worker in the street?

Assessment: 100% coursework.

SOWK2050. Government and politics of social services in Hong Kong (6 credits)

This course explores the evolution of social policy in Hong Kong. Alternative approaches to understanding the political, economic, and social dynamics that influence social policy and the implications of these dynamics for social reform will be considered. The formation of political responses to human problems and the impact of such responses on social policy will be discussed with reference to the constitution, the legislature, the Chief Executive and the Executive Council, political parties, pressure groups and the electoral system.

Assessment: 100% coursework.

SOWK2051. Information and communication technology in human services (6 credits)

This course introduces students to the utilization of information and communication technology in human service settings. The major areas are (a) a review of the trends in the human service agencies' use of information and communication technology; (b) an exploration of software frequently used in the human services; and (c) the ethics of IT usage in the human services.

SOWK2053. Evaluation of social services (6 credits)

This course introduces students to a variety of approaches used to evaluate social services. Students will learn how evaluation techniques can help social service personnel respond to the growing demand for accountability, given that appropriate measures have been taken to collect and analyse data in order to inform decision making. These techniques include: evaluability assessment, designing goals and objectives, choosing an evaluation approach and developing process and outcome measures. Through the course materials, students come to understand the necessity of grounding evaluation approaches within an organization context and the practical issues that arise while implementing an evaluation and using evaluation results.

Assessment: 100% coursework.

SOWK2062. Special topics in policy study (6 credits)

This course examines special topics in policy study that reflect current topical and changing needs in the community.

Assessment: 100% coursework.

SOWK2065. Understanding and working with young people (6 credits)

This course examines the developmental characteristics and needs of young people and their actualization in the local context. Special focus is put on understanding the contemporary local youth culture and how it reveals the needs of the young people. Major models and concepts in youth work are introduced. Working skills with young people implied from these models and concepts are also introduced. This course is especially suitable for students who intend to join the fields that work with young people, e.g. social work, teaching, church, entertainment, etc.

Assessment: 100% coursework.

SOWK2068. Social skills training for human service personnel (6 credits)

This course offers the theoretical foundation of social skills training. The relevance of social skills training to different areas of human service practice including teamwork and staff training will be discussed. Skills in working with individuals and groups in human service settings will be practiced. This course will be run in form of lectures, demonstrations, class discussion and exercises.

Assessment: 100% coursework.

SOWK2069. Counselling in health care settings (6 credits)

Counselling approaches used in health care such as crisis intervention, grief work, cognitive behavioural intervention, support groups, art therapy, psycho-education skills, bereavement counselling, pastoral care and peer counselling will be examined. Students will be provided with experiential training on skills/techniques in working with patients in hospitals and in the community.

Assessment: 100% coursework.

SOWK2074. Teachers as counsellors (6 credits)

As many students might join the teaching profession when they graduate, a purpose of this course is to help course participants understand the developmental characteristics, needs and struggles of students (children and adolescents). Understanding the counselling process and acquiring necessary skills in offering counselling to students are also main focuses of this course. It is expected that through the course, students will be more equipped to be effective helpers in working with students to cope with their school life.

Assessment: 100% coursework.

SOWK2075. Violence in intimate relationships (6 credits)

The issue of violence in intimate relationships (e.g. domestic violence & violence in dating) is examined through multi-lenses. This course introduces the nature of the different kinds of violence in intimate relationships. The knowledge and skills necessary to understand the dynamics of different kinds of violence are taught. How to assess the violent issues, how to identify appropriate intervention strategies and how to apply the related skills in the working situation are introduced. Particular emphasis is given to the relationship between violence and gender issues.

Assessment: 100% coursework.

SOWK2084. Theoretical foundations in social policy and planning (6 credits)

This course examines various models for the analysis of social policy, as well as basic concepts of social planning, programme design and implementation. Selected social policy issues in Hong Kong and neighbor countries will be critically analysed to understand the subject.

Pre-requisite: SOWK1001. Introduction to social administration or
SOWK1002. Introduction to social work or
SOWK1011. Introduction to social entrepreneurship and social innovation or
SOWK1013. Introduction to social policy and development studies

Assessment: 100% coursework.

SOWK2092. Adventure-Based Counselling: theory and practice (6 credits)

Adventure-Based Counselling (ABC) is a popular contemporary approach employed to work with people in order to assist their building and/or promoting of a positive self-concept, improve their interpersonal relationship and enhance their problem-solving abilities. Although it is especially popular among working with young people, it can also be used in working with different age groups, families and couples. This course introduces the basic theories and practices of ABC and to provide training in some micro skills in conducting ABC sessions. The quality of an ABC facilitator and the ethical considerations in

employing ABC to work with people will also be discussed in this course. The format of the course includes lectures, seminars and ABC workshops for students to participate and experience the process. Assessment: 100% coursework.

SOWK2098. Working with people with disabilities (6 credits)

Social workers who work with people with disabilities nowadays should have critical mind and self-reflective attitudes to meet the challenges from the changing field of disabilities. To enhance quality of life of people with disabilities, social workers should have sensitivity to understand situations of individuals with disabilities, and have substantial knowledge of intervening in different levels of environments. Providing students an insightful learning process, this course uses interactive and experiential activities besides traditional one-way lectures. Guests, including friends with intellectual disabilities, friends with physical handicap, their carers and social workers, will be invited to come to the class to share their life experience. This course introduces students the paradigm shift in the field, the evolution of services affecting people with disabilities, and contemporary approaches to provide services to people with disabilities.

Assessment: 100% coursework.

SOWK2099. Separation, divorce and remarriage (6 credits)

This course enhances student's understanding of (1) the psychological and social implications of separation, divorce and remarriage; (2) the separation/ divorce/ remarriage decision making process and the considerations involved; (3) legal issues related to separation, divorce and remarriage (grounds for divorce, custody and maintenance, adoption, etc.); (4) the characteristics, dynamics and needs of single parent families and stepfamilies; and (5) intervention approaches relevant to working with divorced and remarried families.

Prerequisite: SOWK1002. Introduction to social work or
PSYC1001. Introduction to Psychology or
SOC11001. Introduction to sociology

Assessment: 100% coursework

SOWK2101. Bullying, aggression and resilience (6 credits)

The issue of bullying and aggression in adolescents and adulthood will be examined through multiple perspectives in this course. An introduction to the prevalence of bullying, current theories and research on the etiology of bullying and aggression in school and workplace will also be discussed. A model of resilience is adopted to rebuild the vocabulary of strengths and the culture of support. Students will be trained to equip risk assessment and management, crisis intervention, counselling skills, group therapy and institutional management in handling bullying. Particular emphasis is given to gender issues.

Assessment: 100% coursework.

SOWK2102. Social work in school settings (6 credits)

The objective of school counselling is to enhance students' whole person development through the provision of remedial, preventive and developmental services in school settings. Phenomenon such as students' suicide, physical and sexual abuse, mental health issues, study problems and school violence

pose great challenges to a school counsellor. Adopting the ecological perspective, this course examines the service provision of school guidance and counselling service in Hong Kong, the multiple roles of a school counsellor, the establishment of collaborative relationship with school personnel, the application of practice theories and intervention strategies to individual and school-based family counselling, and the implementation of comprehensive school guidance and counselling programmes. By participating in this course, social work students will be equipped with the knowledge and skills to be a competent school counsellor.

Assessment: 100% coursework.

SOWK2109. Working with ethnically diverse communities in Hong Kong (6 credits)

Throughout Hong Kong's history it has been a cosmopolitan city where people arrived in the territory from across the globe as colonisers, merchants, soldiers, low paid manual workers, domestic workers, professionals or for family reunion thus starting at different rungs of the social ladder. This gave rise to its multicultural flavour and justifiably becoming 'Asia's world city'. However, not all migrants have benefited from this miraculous growth. Some were pushed to the margins, excluded or made invisible. This course benefits those who work with members of ethnic minority communities, intending to do so or who are curious about racial discrimination and multiculturalism in Hong Kong. Topics discussed include stigma, discrimination and prejudice in the context of history, gender, culture and religion of members of ethnic minority communities, new arrivals or immigrant families. Lectures, group and panel discussions as well as field visits will constitute the learning process.

Assessment: 100% coursework.

SOWK2111. Addictive behaviour (6 credits)

This course introduces the growing body of knowledge on pathological addictive behaviours. Topics to be covered include drug abuse, alcoholism, computer addiction, and compulsive buying. Various models on the biological, psychological, and social factors related to the course of addiction will be explored. Assessment, treatment, and prevention strategies will also be discussed.

Assessment: 100% coursework.

SOWK2112. Working with special target populations (6 credits)

With increasing complexity in the Hong Kong society and the attendant problems faced by various groups of people, there is need to devise specific approaches in alleviating their problems. This course covers selected topics that pertain to the understanding of the characteristics and needs of special populations, introduces relevant working approaches for practitioners and social policy analysts.

Assessment: 100% coursework.

SOWK2113. Special topics in social work practice (6 credits)

The Hong Kong society and the world at large have unfolded multifarious new social phenomena that pose new challenges to professional social work practice. The social work professional community has to develop new insights in understanding the nature of such problems and challenges, and accordingly devise timely and appropriate intervention to address these issues. This course covers selected topics

that meet acute societal needs, or are of current interest or on the cutting edge of knowledge advancement in social work.

Assessment: 100% coursework.

SOWK2114. Special interventions: theories and techniques (6 credits)

In dealing with the increasing complexity of problems handled by the social work professionals, the social work community across the globe has developed new theories and techniques in practice. This course covers intervention models that are of current interest in social work. The key concepts and techniques of the models, and their development in terms of empirical base will also be discussed.

Assessment: 100% coursework.

SOWK2118. Child maltreatment and protection (6 credits)

Every child has the right to a life free from violence. Unfortunately, millions of children around the world are the victims of physical, sexual and emotional abuse, as well as global neglect. Child maltreatment is a serious public health problem with a negative impact on the victims, their families and societies as a whole. This course examines the prevalence and risk factors of child maltreatment will be examined in the course. Effective prevention and intervention strategies will also be investigated.

Assessment: 100% coursework.

SOWK2119. Mediation and negotiation (6 credits)

The nature of interpersonal conflicts and strategies of conflict resolution will be examined in this course. The key elements of negotiation and mediation will be reviewed from different perspectives. Students will learn basic skills of negotiation and mediation. A win-win strategy in the conflict resolution process will be emphasized.

Assessment: 100% coursework.

SOWK2120. Counselling in business setting (6 credits)

This course equips students with relevant knowledge and skills of counselling applicable to business settings. Some prominent approaches in helping people to change and/or solve their problems through the use of counselling strategies in the business settings will be introduced. An emphasis is placed on the application of counselling in helping people working in the business environments. Topics include the concepts of employee assistance, the needs of counselling in business settings, the applications of counselling in both profit-making and non-profit-making organizations, boundary and limitations.

Assessment: 100% coursework.

SOWK2121. Counselling in human resource development and training (6 credits)

This course introduces concepts and strategies in human resource development and training. Students will be equipped with the techniques in conducting need assessment, team building, effective

communication, problem solving and decision making, crisis management and customer relationship management. Experiential approach is emphasized in this course to enhance students' experience and competence in implementing human resource development and training.

Assessment: 100% coursework.

SOWK2122. Community building and the civil society (6 credits)

This course examines the various theories related to community building and the development of civil society. It also highlights the development of civil society organizations (CSOs) in Hong Kong and internationally, and their growing importance both in the international and global scene. Relevant public policies including urban development, housing, social welfare, home affairs, sustainable development, etc., that are both relevant and important to community building will also be examined. The role played by the CSOs in various public policies in Hong Kong will also be discussed.

Assessment: 100% coursework.

SOWK2123. Community partnership and political dynamics (6 credits)

The provision of human services in the community including family services, children and youth services, rehabilitation services, medical services, elderly services, and community organization involves the development of strategic partners within the community. This course enables the students to develop in-depth understanding of the social, political and administrative structures in both the neighbourhood and district levels, the political and inter-group dynamics in the community, and the theory and practice in promoting community partnership.

Assessment: 100% coursework.

SOWK2124. Urban development and community engagement (6 credits)

This course introduces the dynamic interplay of various forces in affecting community development by drawing reference to Hong Kong's rapid urban development and, in particular, urban renewal. Urban changes induced by any stakeholders, ranging from government, commercial sector to local organizations, should engage with all relevant stakeholders. Specific disadvantaged groups marginalized in the urban development process should be empowered to re-enter into the community engagement process. Students will appreciate the background and dynamics of these processes and will therefore be able to analyse or even participate in such processes in the future.

Assessment: 100% coursework.

SOWK2127. Theory and practice of employment assistance services (6 credits)

Employment assistance service (EAS) has become one of the major social work interventions in Hong Kong. Billions of resources have been invested in enhancing the work capacity as well as employability of Hong Kong's workforce every year through various departments (e.g. Vocational Training Council, and Employees Retraining Board) and NGOs. A significant portion of social workers are actively engaging in employment related services such as development of a return to work action plan for the CSSA recipients, sharing labour market information and improving job search skills for the trainees of ERB's placement-tile programmes and so on. This course provides basic training in theory and practice to social work students so that they will be equipped to become a competent social worker in

providing employment assistance services soon after they are recruited into the employment related departments or agencies.

Assessment: 100% coursework.

SOWK2129. Special topics in social administration (6 credits)

With rapid social changes, there are new issues arising in social policy and administration, such as new tensions in the interface between the State and civil society, the formulation and implementation of social policies, the management of human, financial, informational and other resources in the social service sector, and the like. This course examines selected emergent issues with the aim of equipping students with relevant knowledge and skillsets to develop appropriate strategies which will help tackle such issues within an ever-changing social context.

Assessment: 100% coursework.

SOWK2130. Social policy and public opinion (6 credits)

In open societies, public opinion is a key factor affecting the formulation and success of social policies. To some extent it also affects the survival of many non-governmental organizations. This course introduces the basic concepts of public opinion as applied in areas of social and public policies like housing, social security, public health surveillance, public discontent management, corporate social responsibility, sexuality and gender identity, through the study of local applications. Students will also learn how to conduct a simple opinion research, how to interpret findings from sophisticated policy consultation studies, and how to use existing datasets for secondary analysis.

Assessment: 100% coursework.

SOWK2131. Behavioural economics for social change (6 credits)

This course will examine the relationship between behavioural economics and social change. Individuals frequently make decisions that systematically depart from the predictions of standard economic models based on a purely rational model. Behavioral economics attempts to integrate the understanding of the psychology of human behavior into economic and policy analysis. The course will review the major themes of behavioral economics and address the implications for social policy and social change in a wide variety of domains, including social security, health care, labour, education and social welfare programmes.

Pre-requisite: SOWK1001. Introduction to social administration or
SOWK1002. Introduction to social work or
SOWK1011. Introduction to social entrepreneurship and social innovation or
SOWK1013. Introduction to social policy and development studies

Assessment: 100% coursework.

SOWK2132. International comparative social policy (6 credits)

This course examines international social policy in comparative perspective. The aim is to help you understand not only the varying ways in which nations have addressed social issues, but also the political and social forces that have shaped these responses. The course will introduce students to conceptual thinking on a range of social policies –including employment, family policy, child protection and

education – drawing on case studies from global regions including North America, Europe, sub-Saharan Africa and Asia. A particular focus is given to understanding the social policy of East Asia through the international comparative lens. It will emphasize alternative program designs and implications to introduce students to the potential and limitations of different alternatives. After completing the module, students will be knowledgeable about a variety of social policies in major regions of the world.

Assessment: 100% coursework.

SOWK2133. Population aging and the controversies (6 credits)

This course studies the ways in which social and cultural factors enter into the aging process. The practical and immediate effects of aging on society are examined. This course provides a comprehensive description of the dimensions of aging. The goal is to provide a holistic view of aging and to point to the ways in which the personal, social and structural levels of the process interact to shape the daily life of the elderly. With these understandings, the ways to deliver appropriate services to the elderly will also be discussed.

Assessment: 100% coursework.

SOWK2134. Social development in modern China (6 credits)

Over three decades, China has substantially developed in various social areas. The course offers an overview of social development in modern China. The major areas of social development, such as public policy, socio-economic status, urbanization, social welfare, population mobility and migrant workers, family, aging, and health care are presented. The major issues of social development in contemporary China are discussed.

Assessment: 100% coursework.

SOWK2135. Theory and practice in family counselling (6 credits)

This course examines family counselling issues relating to intimacy, dependency, parenthood, attachment, power and conflict. The emphasis is on clinical relevance and practice wisdom, guided by the culturally relevant knowledge of the Chinese family system. Students will participate in clinical demonstrations, experiential learning and role plays so as to develop practice competence on assessment, formulation of intervention strategies, and direct intervention in working with the issues arising from personal vulnerabilities, societal pressures, communication impasses, intimacy problems, or inter-generational clashes.

Pre-requisite: SOWK2137. Theories in counselling or
SOWK3108. Foundation of social work practice II

Assessment: 100% coursework.

SOWK2137. Theories in counselling (6 credits)

An overview of the process of counselling, the major theories/models in counselling and their applications will be introduced in this course. The politics of counselling, the therapeutic relationship and ethical issues will also be examined.

The two courses, SOWK2137 Theories in counselling and PSYC2005 Introduction to counselling and therapeutic psychology, are mutually exclusive. Students can only enroll in either one of these two courses within their whole course of study.

Pre-requisite: SOWK1004. Human behaviour and the social environment I or
SOWK1012. Communication and counselling skills in everyday life

Assessment: 100% coursework.

SOWK2138. Foundation skills in counselling (6 credits)

This course aims to equip students with the basic practice knowledge, skills and attitudes necessary for professional practice, via an action-learning approach. In-house skills teaching, role plays, demonstrations and workshops are structured to help students learn and gain mastery of core basic skills in general counselling situations. With active participation under teachers' guidance, students will critically reflect on their counselling skills and be well-equipped for the self-reflection in capstone experience.

Pre-requisite: SOWK2137. Theories in counselling (6 credits)

Assessment: 100% coursework.

SOWK2209. Issues and interventions in mental health settings (6 credits)

This course enhances the students' basic understanding of mental illness by focusing on alternative definitions of mental illness, cross-cultural considerations, etiology, and intervention strategies. The diversity of roles of the professionals in team work with the mentally ill within the Hong Kong context will also be examined.

Prerequisite: SOWK1004. Human behaviour and the social environment (I)

Assessment: 100% coursework

SOWK2213. Social work practice with selected target groups or in specific settings (6 credits)

This course focuses on the practice of social work with selected target groups such as children, youth and delinquents, alcoholics and drug addicts, or in specific settings such as school, hospital, youth centres and correctional facilities. For each group or setting, attention will be focused on gaining a comprehensive understanding of the nature of the problems encountered and the role of social work in solving such problems.

Assessment: 100% coursework.

SOWK3030. Law and social administration (6 credits)

Family disputes, juvenile delinquency, child abuse, mental disorder, different forms of discrimination, and industrial accidents are some of the common problems faced by the clients of social workers. These issues interface with various aspects of the legal system. This course equips students with the legal analytic skills and knowledge that are relevant to social work practice. It introduces the legal principles, institutions and processes that underpin the Hong Kong legal system. In particular the law relating to children, families and vulnerable adults is illustrated. It examines the nexus relationship between law and social work practice.

Prerequisite: SOWK1001. Introduction to social administration or

SOWK1002. Introduction to social work or
SOWK1008. Social welfare system and social policy

Assessment: 100% coursework.

SOWK3033. Working with youth at risk and juvenile offenders (6 credits)

This course focuses on the various approaches in working with delinquents and young people experiencing emotional or behavioural problems. To facilitate skills development, emphasis will be placed on experiential learning through the use of simulated exercises, games and role-play. Throughout the course, case and group examples will be drawn from a variety of local practice settings-probation, residential facilities for juvenile offenders, correctional services, outreach and school social work.

Assessment: 100% coursework.

SOWK3058. Managing people in human services (6 credits)

This course introduces concepts which will aid in the understanding of organizational behaviour and emphasizes the application of these concepts and skills in managing people in non-profit making organizations. This course is particularly suitable for students who have not taken any management courses before but will be soon required to take up people management responsibility as a team leader or supervisor in the course of their own professional career development. The topics include basic concepts on management functions, purposes of a managerial position and the roles of a manager; and skills in managing subordinates including motivation, morale, leadership, coaching, performance management and disciplinary actions.

SOWK3060. Career skills training (6 credits)

Success in one's career is one of the most important life tasks for most people. Besides teaching students the necessary knowledge and practice of core career skills, this course also trains students to design and conduct career skills programmes. Through participation in this course, students will be able to master the theories and skills of career planning, understand the relationship between labour market dynamics and job searching, analyse the effect of social, economic and political changes on the job market. Through understanding the social psychology of career aspects, students will become more sensitive to human dynamics in the work setting.

Assessment: 100% coursework.

**SOWK3061. Financial development and management for social service organizations
(6 credits)**

This course introduces and examines concepts and practices critical to good financial management of social service organizations. The focus is on preparing students to understand the financial activities and reports essential to management, to mobilize financial resources for the organization and to analyse and use financial information in planning, budgeting and measuring results to promote the organization's mission and goals.

Assessment: 100% coursework.

SOWK3066. Care management (6 credits)

Care management is a major practice strategy to promote effective service delivery to diverse target populations. It is based on the notion that human service practitioners often work with people who have multiple needs. The major outcomes of care management are better integration of services provided by a cluster of organizations and community of care. This course covers the role of care management in the human services; the method and functions of care management in both direct and indirect services; and the monitoring and evaluation functions of care management practice.

Assessment: 100% coursework.

SOWK3087. Counseling for emotional and relational competence (6 credits)

This course is for all who want to be emotionally and relationally competent in human interaction, be it in the family, at work, with friends, or with neighbors. Training on enhancing capability to be present here and now as well as developing mutually satisfying and meaningful relationships. This course is primarily experiential and practice oriented, integrating the philosophy, science and art of intra and interpersonal competence into real life applications. Recent thinking in philosophy, psychology, group work, and neuroscience will be applied to working with intense emotions, inner blocks and inconsistencies, dilemmas and relational conflicts that haunt human encounters. Through class demonstrations, paired and small group practice, students will come to acquire concepts and skills that will guide them in facing the daily test of human interaction, help them advance their listening skills, increase self-understanding, gain confidence in decision-making, achieve relational transformation, connect with their deeper spiritual self, and affirm a more attuned, grounded, steady, and creative presence.

Assessment: 100% coursework.

SOWK3088. Becoming a change maker: Skills and practice for effective social entrepreneurship and social innovation (6 credits)

This course aims at nurturing Change Makers for attainment of social objectives and collective community goals through sustainable innovations that are multi-disciplinary and cross-sectoral. Students will critically examine the theories of change, framework and practice of Change Maker in society through innovations and social entrepreneurial spirit. The course provides a broader framework for leadership practice to encompass successes and failures in the pursue of social business and organizations in the achievement of social outcomes. Students are encouraged to examine their personal passions and strengths, and to work on a chosen project which provides a safe space for students to experiment on visionary, creative and socially responsible entrepreneurial project.

Assessment: 100% coursework.

SOWK3089. Integrative counselling methods in action: Theories, practices and research (6 credits)

It is all too common for people to experience difficulty obtaining counselling that is integrative, culturally competent, and responsive to their complex needs. This course introduces students to the

principles and direct practice of integrated counselling methods, based on the integration of Western counselling principles and wisdoms from traditional Eastern philosophies. This course also introduces students to the essential knowledge to effectively address the spectrum of psychological and behavioral problems they will face in their daily life. Students will become knowledgeable of the principles of integrative counselling methods, cross-cultural health issues, and the application of evidence-based complementary and alternative medicine practices across a range of health-related conditions and across different workplace settings. This course also emphasizes the development of integrative counselling skill sets, which are practical, easy-to-learn, and highly transferrable to different people in different settings. Through the use of case vignettes, small group discussions, and experiential learning activities, students will develop essential integrative counselling skills which can be applied in their daily life as ways of stress coping, health enhancement, and to achieve personal growth.

Assessment: 100% coursework.

SOWK3090. Luxuriating in Google: Human behavior in the technology area (6 credits)

The past three decades have witnessed GOOGLE generations growing up in a tripartite relationship of human–technology–social institutions including family, school, employment, community, and society. Does technology enhance our happiness? Or does technology control our lives? Some members of these GOOGLE generations are seen as tech-savvy, achievement-oriented, and craving attention, while others are characterized as tech-addicted, dependence-oriented, and self-absorbed. This course critically reviews changes in the life-courses of human behavior in such tripartite environment of human–technology–institution. We will use Google, Instagram, and YouTube to examine how technology is shaping and will likely continue to shape what we do, how we relate, and even how we think via individualized medicine, big data, game-playing, on-line product selection by “touching,” driverless cars/planes, medical apps, virtual dating, and so-called smart homes. Ultimately students will be able to step into a critical examination of theories that explain and predict optimal human adaption in technology-woven institutions of power, freedom, conflicts, and politics.

Assessment: 100% coursework.

SOWK3091. Mental health sciences and society (6 credits)

This course brings together cutting-edge knowledge and discussions on mental health from diverse but related disciplines of philosophy, psychology, psychiatry, epidemiology, and social and healthcare services administration, both in the unique local context and in the international mental health scene. Students will be introduced to the critical examination of theories and practices in mental health with real-world examples. Throughout the course, conceptual explorations will be illustrated by case studies, including two complex syndromes affecting youth (i.e., psychotic disorders) and elderly (i.e., dementia), as well as other common mental health conditions such as depression, anxiety and developmental disorders (e.g., autism spectrum disorder) where appropriate. Using the conventional disease/medical model as a starting point, students will be guided to understand mental health in the broader context of biological, psychological, social and cultural factors that operate in combination to affect mental health outcomes at individual and population levels.

Assessment: 100% coursework.

SOWK3092. Migration and mobility (6 credits)

Population mobility bridges the local and global across the 21st century world. This course covers topics of specifically relevant to the HK context such as cross-border migration of new arrivals from China, topics relevant to HK and the wider world such as the integration of ethnic minority migrants, and different types of migrant populations, including low-wage/skill, high-wage/professionals, voluntary (labor) and forced (refugee, humanitarian, trafficking) migration. Theories of globalization, modernization, multiculturalism and social inclusion will be examined to enable students to appreciate and apply relevant concepts to their future practice in various positions locally and globally.

Pre-requisite: SOWK1001. Introduction to social administration or
SOWK1002. Introduction to social work or
SOWK1011. Introduction to social entrepreneurship and social innovation or
SOWK1013. Introduction to social policy and development studies

Assessment: 100% coursework.

SOWK3093. Play therapy (6 credits)

This course introduces the class to the use of play therapy in working with children, adolescents and families. The students will be presented with the essential elements and principles of play therapy, including historical development, theoretical modalities, basic techniques and applications.

Pre-requisite: SOWK2107. Foundation of social work practice I or
SOWK2137. Theories in counselling

Assessment: 100% coursework.

SOWK3094. Project development and management (6 credits)

This course addresses the project management lifecycle beginning with the identification of social need. Project management is the process and activity of planning, organizing, motivating, and controlling resources, procedures and protocols to achieve specific goals in scientific or daily problems. Students will gain skills in identification and translation of social needs into specific goals and objectives, work plan, budget planning, implementation schedule, monitoring mechanisms, quality control, and impact/outcome analysis. The sensitivity of programs to gender and ethnic inequalities and concerns of disadvantaged groups will be examined. Case studies and practical applications will form an integral part of the course material.

Pre-requisite: SOWK1001. Introduction to social administration or
SOWK1002. Introduction to social work or
SOWK1011. Introduction to social entrepreneurship and social innovation or
SOWK1013. Introduction to social policy and development studies

Assessment: 100% coursework.

SOWK3095. Social development and service learning (6 credits)

Service learning is a key component of many global education systems and has been developing rapidly within Asia in recent decades. This course combines lectures on service learning, community development and empowerment practice with the application of these concepts to a field experience with local and/or global community partners. Students will gain valuable skills in needs assessment of diverse socially disadvantaged groups within Hong Kong and/or international contexts. Students will gain experience in self-reflection on personal and social motives for engaging in service learning

activities. The course includes guest lectures with community leaders in service learning.

Pre-requisite: SOWK1001. Introduction to social administration or
SOWK1002. Introduction to social work or
SOWK1011. Introduction to social entrepreneurship and social innovation or
SOWK1013. Introduction to social policy and development studies

Assessment: 100% coursework

SOWK3096. Solution-focused therapy (6 credits)

“Judging by its popularity, solution-focused therapy may be the treatment for our times. Now one of the most widely used psychotherapy approaches in the world (Trepper, Dolan, McCollum, & Nelson, 2006) ... Its pragmatic focus on coping, rather than curing, has made it applicable to almost any problem seen by therapist.” (Nichols, & Schwartz, 2008, p.368) Solution-focused therapy advocates that the core role of a therapist is to help client to construct their solution instead of figure out what are the causes of the problem. Solution-focused therapists argue that it isn't necessary to know what causes problems in order to make things better. Their emphasis is on what works, not what doesn't work. Therefore, it is the solution talk, not problem talk, is the direction of solution focused therapists. The course will introduce the theoretical background, basic assumptions, core working principles, and hallmark techniques of the Solution-focused therapy.

Assessment: 100% coursework

SOWK3097. Trauma, resilience, and growth (6 credits)

From natural disaster to human inflicted violence - landslides, tsunami, earthquake, terrorist attacks, traffic accidents, witness a murder, assaults by a total stranger, domestic violence by a love one, bullying by a classmate... the list goes on and on. Increasingly, traumatic events and the resulting stress have become part of the reality of life. While some of us may have experienced a traumatic event personally, many more witnessed or heard about these events happening around them. Recognizing the impact of traumatic event on a person and understanding the person's post-traumatic reactions is important for both human service professionals and lay persons. This course provides an overview of the study of traumatic stress. Topics covered in this course include the historical development and major theoretical perspectives of trauma research, symptoms and presentation of trauma survivors, post-traumatic stress and growth, treatments available and their research evidence.

Assessment: 100% coursework.

SOWK3106. Use of creative arts in social work practice (6 credits)

This course introduces the theories of creative arts as healing and illustrates the use of creative arts in local social work contexts, including individual or group counseling setting and community development setting. It is a practical course with hands-on experience to the use of creative arts in expression, communication and healing. Creative arts are action-oriented and process-focused. The development of skills and use of creative arts for self-exploration go simultaneously in this course. Students will have the opportunity to experiment with the use of arts for creative exploration and self-understanding. Different arts media will be introduced, including visual art, craft work, music, sounds, dramatic exercises, spontaneous movement and writing. The students will synthesize their personal experience with conceptual learning through experiential activities, live demonstration, listening

exercise, case studies, video analysis and sharing. This course is not a formal creative arts therapy training, but offers opportunities for exploring the resources of creative arts in social work context. Assessment: 100% coursework.

SOWK3115. Frontiers in interventions around death, dying and bereavement (6 credits)

There are more than a hundred deaths each day in Hong Kong, but death is a taboo for most for us. The unfamiliarity towards death induces a sense of anxiety when this topic is brought up to us. Death-related problem is one of the commonest issues that clients bring to counselling, but is often rated as the most uncomfortable scenario by beginning counsellors. This course is designed for students with an interest in understanding death, dying and bereavement. It offers a close examination on the challenges individuals, families and service providers face surrounding life-threatening illness and death. Theories and intervention strategies on end-of-life and bereavement care are reviewed. This course increases students' competence in working with clients facing death, dying, loss and trauma. Assessment: 100% coursework.

SOWK3116. A self-reflective journey (6 credits)

In the counselling process, the self of counsellor is one of the most important tools that facilitate changes in clients. This human dimension of one's values, needs, and personality trait will greatly influence the helping process. As a first step to explore what counselling is, this course invites the students to start the journey from within themselves. Through reflective exercises, discussions, and assigned readings, the students will go through a self-discovery journey, visiting issues of body, gender, love, work, and death. This journey will enhance the students' understanding of their values and philosophy of life, and extend to know more about their relationship with the world. The course will adopt an active-learning and experiential approach.

The three courses, SOWK1007 Knowing ourselves, knowing our world, SOWK1009 The reflective practitioner and SOWK3116 A self-reflective journey, are mutually exclusive. Students can only enrol in one of these three courses within their whole course of study.

Assessment: 100% coursework.

SOWK3129. Research method in social work and social administration I (6 credits)

This course provides students with the basic background in quantitative and qualitative research design and data analysis. The logic of interpretation of findings and scientific explanation, the merits and limitations of quantitative and qualitative approaches to the study of social phenomena, and research ethics will also be examined.

Assessment: 100% coursework.

SOWK3130. Research method in social work and social administration II (6 credits)

This course is a tutorial-based reading course in areas of social work and social administration research and interest. It includes presentations and group discussion of research and social issues related to social work and social administration. Students will conduct comprehensive review of literature within an area of study and write a systematic review or meta-analysis essay. The objective of this course is

to enable students to apply and interpret various methods in data analysis, as well as to enable them to critically analyze research reports and make intelligent use of research findings in social work and social administration.

Assessment: 100% coursework.

SOWK3131. Encounter with embodiment: Therapeutic use of drama in social work settings (6 credits)

This course gives students an opportunity to understand the therapeutic use of drama (TUD) in social work setting in both micro and macro contexts. This incorporates the philosophies and 27 approaches of certain key psychologists, psychotherapists, and applied drama practitioners such as Humanistic Approach, Existentialism Psychotherapy, Individual and Group Psychotherapy, Developmental Transformations Drama Therapy, Sesame Drama & Movement Therapy, Psychodrama Psychotherapy, Jungian Analytical Psychology, Playback Theatre and Forum Theatre. Through lectures and experiential activities, students can have basic understanding of the concepts and theories, as well as reflections on how the approaches have worked for them and the application in social work setting. Although the course does not aim at training students to be therapists or specialists in any of the approaches, students can understand different therapeutic frames and elements so to integrate into their social work professions. It also provides students a picture for further academic development in these areas.

Assessment: 100% coursework.

SOWK3307. Working with families (6 credits)

This course examines the concept of a 'family perspective' and assist students in gaining an understanding of the major approaches to working with families. Theories on family, methods of assessment, and a range of strategies and techniques for effective intervention with the family as well as their applicability to the local context will also be considered.

Prerequisite: SOWK1004. Human behaviour and the social environment (I) or
SOWK2103. Counselling in different contexts or
SOC2021. Marriage and the family

Assessment: 100% coursework.

SOWK4008. Capstone project in social administration (6 credits)

The capstone project is a six credit compulsory course for major students to be offered in the penultimate or final year of study. The objectives are for students to a) review their work over the course of the social work and social administration major; b) reflect and analyse their work in relation to a number of social development concepts; c) articulate their learning experiences through a group project or paper, and a presentation to instructors and peers. This capstone project will specifically addresses the project management lifecycle including identification of social need to translation of social needs into specific goals and objectives, work plan, budget planning, implementation schedule, monitoring mechanisms, quality control, and impact/outcome analysis.

Pre-requisite: SOWK3129. Research method in social work and social administration

Assessment: 100% coursework.

SOWK4009. Capstone project in counselling (6 credits)

The capstone project is a six credit compulsory course for major students to be offered in the penultimate or final year of study. The objectives are for students a) to review their work over the course of the counselling major; b) to reflect and analyse their work in relation to a number of key communication and counseling concepts; and c) to articulate their learning experiences through a group project or paper, or other creative output and a presentation to instructors and peers.

Pre-requisite: SOWK3116. A self-reflective journey

Assessment: 100% coursework.

SOWK4055. Management in human service organizations (6 credits)

This course enables students to understand the recent business-oriented reforms in human service organizations. Human service organizations provide welfare, education and medical services to their users. The dynamics of quality improvements, strategic planning, monitoring and control, management information system, performance appraisal, supervision, stress management, teamwork, financial management and change are included.

Assessment: 100% coursework.

3. Policies on Learning

University education is different from that in secondary school. With the assistance of the teachers, students are expected to learn to become adults who are responsible to and take initiative for their own learning. However, to promote positive learning attitudes among students, some principles have to be observed. The followings are Department policies relating to student learning:

3.1 Class Attendance

- (1) Classroom attendance is an integral aspect of a student's learning. Students are expected to attend all classes and be on time.
- (2) Tutorial/Seminar/workshop attendance is compulsory. Roll-call and sanctions for unreasonable lateness beyond 15 minutes will be carried out. Regarding absence from tutorials/seminars/ workshops, students should explain to the concerned course teachers in writing. If possible, prior notice should be given for reasonable absence. In case of illness, a medical certificate is required. For absence which is unexplained or unsatisfactorily explained, deduction of marks will be resulted. A minimum attendance rate of tutorials/seminars/workshops is stated in respective course outlines.

3.2 Submission of Assignments

For most of the courses, students are expected to submit their assignments via Turnitin @ Moodle system. This system will detect any plagiarized materials. For some courses, teacher may require students to submit the hard copies of their assignments. Please follow the instructions according to the respective course outlines.

(1) Penalty for late submission

All assignments should be submitted on time. According to the Departmental regulations, late submission of assignment will receive the following penalties:

Late for	% of marks to be deducted
1 day	10%
2 days	20%
3 days	30%
4 days	40%
5 days	50%
6 days	60%
7 days	70%
More than 7 days	No mark will be given

For re-submission of failed paper, this policy will not be applied. Students are expected to hand in resubmitted paper on or before the due date. No mark will be given to late paper unless prior approval is sought from the teacher of the course.

(2) Penalty on late submission of assignment for re-assessment of failed paper

If a student fails a particular paper, and if re-assessment is allowed by means of a resubmission of assignment, the student must submit the assignment for re-assessment on or before the due date. No mark will be given to late paper unless prior approval is sought from the teacher of the course.

3.3 Academic conduct

The University Regulations on academic dishonesty will be strictly enforced!

Please check the University Statement on plagiarism on the web:

<http://www.hku.hk/plagiarism/>.

Academic dishonesty is behavior in which a deliberately fraudulent misrepresentation is employed in an attempt to gain undeserved intellectual credit, either for oneself or for another. It includes, but is not necessarily limited to, the following types of cases:

(1) Plagiarism

- i. According to the HKU policy <http://www.hku.hk/plagiarism/> "Plagiarism is defined as the unacknowledged use, as one's own, of work of another person, whether or not such work has been published."
- ii. The representation of someone else's ideas as if they are one's own. Where the arguments, data, designs, etc., of someone else are being used in a paper, report, oral presentation, or similar academic project, this fact must be made explicitly clear by citing the appropriate references. The references must fully indicate the extent to which any parts of the project are not one's own work. Paraphrasing of someone else's ideas is still using someone else's ideas, and must be **acknowledged**.
- iii. The following also constitute plagiarism: (i) copying past papers of seniors or classmates without proper referencing, (ii) submission of assignments with similar content by the same student to different courses can also be considered as self-plagiarism.

- iv. Plagiarism is a serious offence in the academic world. This University takes plagiarism seriously. Academically, it is almost certain that the plagiarized work will receive a fail grade (and most likely a zero mark). There may also be disciplinary action against the student who commits the offence of plagiarism. A warning letter will be issued in case of minor plagiarism. In the more serious cases, the students concerned will be referred to the Vice-Chancellor for referral to the University Disciplinary Committee for disciplinary action (extracted from HKU website <http://www.hku.hk/plagiarism/>).

(2) Dishonesty in collaborative work

Where a candidate for a degree or other award represents his/her work as solely one's own when in fact it is the result of a joint effort of a group of persons constitutes dishonesty and will thus be penalised.

(3) Completing assignments for others

The department does treasure mutual support among students. Yet, it does not mean a student can complete assignment for another classmate. Even the act is of good intention, both students will be penalised for such act.

The relevant Board of Examiners may impose a penalty in relation to the seriousness of the offence. The relevant Board of Examiners may report the candidate to the Senate, where there is *prima facie* evidence of an intention to deceive and where sanctions beyond those in point 3.3(1) might be invoked.

3.4 Student-Staff Consultation Committee (SSCC)

Communication, formal and informal, between students and teachers is important for facilitating mutual understanding and nourishing mutual trust. In order to promote frank exchange and open communication between students and teachers, the staff-student consultative meeting is arranged at least once in each semester, as an open forum for sharing between students and teachers on different issues relating to students' learning. Students are encouraged to bring up their different concerns in the meetings, while teachers can also share their views on related issues. These meetings are formally arranged. Informal exchange between students and teachers is also much encouraged.

4. Important Resources

4.1 Academic Resources

(1) Libraries

The University libraries are an important part of the educational facilities provided by the University. They consist of the General Library and six specialist branch libraries, providing excellent access to local and overseas library resources.

(2) Computer Centre

The Computer Centre is located in the Run Run Shaw Building. It operates a wide variety of computers and provides a wide range of information technology (IT) supportive services, including the central computers, personal computers and Internet/Intranet services.

(3) Language Centre

The Language Centre is a service as well as a teaching unit open to all members of the University. It is equipped with laboratories for language teaching and practice, as well as Language Resource Centres for self-access learning. The Practice Laboratory is located in Room 615, K.K. Leung Building. The Language Resource Centres are located in Room 229, Old Library Building and Room 402, Meng Wah Complex.

4.2 University Student Services

(1) Health Services

The University Health Service (UHS) located at 2/F & 3/F. of Meng Wah Complex provides primary medical and dental care for students. Subsidized hospital care is available (excluding maternity cases) to full-time students in the public wards of Government hospitals. There is also a Students' Medical Relief Fund of which students can apply for in case of financial difficulties from medical problems.

<<http://www.hku.hk/uhs/index.html>>

(2) Financial Assistance

Supplementing the Government scheme of grants and loans for students, the University also operates a considerable number of bursaries and loans aimed at relieving students with genuine financial hardship. Students with genuine needs can apply for such assistance through the Centre of

Development and Resources for Students (CEDARS) by submitting an application to the CEDARS by a specified date in September. But those with urgent needs may apply for emergency assistance any time during the year. <<http://cedars.hku.hk>>

(3) Physical Education and Sports

The Institute of Human Performance (IHP) of the University is responsible to promote health and physical fitness among students. There are three sports centres managed by the IHP, namely, Flora Ho Sports Centre, Lindsay Ride Sports Centre and Stanley Ho Sports Centre. These centres are differently equipped with facilities such as out-door swimming pools, sports halls, multi-purpose and sports specific areas, fitness and weight training rooms, athletics stadium with a synthetic running track, floodlit artificial turf pitch, golf driving bays, softball diamond, and tennis courts, etc. Regular physical education, sport and wellness programmes are provided to students. Information can be obtained from the Flora Ho Sports Centre and on the following web-site: <<http://www.hku.hk/ihp>>.

(4) Personal Development and Counselling

Adopting a whole person approach in education, the University stresses the importance of learning about life, academically and non-academically. Student Development and Counseling Centre under CEDARS is committed to providing opportunities for students to develop their potentials and creativity. Different services, including individual counselling and consultation; developmental and therapeutic programmes; life skills programmes; psychological testing; learning clinic; digital learning, living and leadership training are provided to students. The CEDARS's office is located on the 4/F., Meng Wah Complex. Their information is available from the web-site: < <http://cedars.hku.hk> >.

(5) Careers Education and Placement

The main mission of the Careers Education and Placement Centre (CEPC) is to provide careers information and guidance to students. Its core services include: careers education, placement, surveys, forums and careers library and consultation. The web-site of CEPC is: <<http://www.hku.hk/cepc/>>.

(6) Protection from Sexual Harassment

As an equal opportunity employer and institution, the University has zero tolerance towards discrimination and sexual harassment. In order to protect students from being sexually harassed, each department has an officer responsible to handle related issues. The Equal Opportunity Advisors of our Department are Dr. Petula S. Y. Ho (Tel: 3917-2091, psyho@hku.hk) and Dr. Paul W. C. Wong (Tel: 3917-5029, paulw@hku.hk). Students are encouraged to approach them for any issues related to sexual harassment.

(7) Accommodation Service

CEDARS runs a small scale service to assist students seeking off-campus accommodation. A brochure on guidelines on Accommodation Service is available at the OSA for reference by students. The web-site of CEDARS: <http://cedars.hku.hk/>.

For more detailed introduction of different services available within the University for students, the 'Undergraduate Handbook for Full-time Students 2015-2016' could be found.

5. Typhoon & Black Rainstorm Warning Signal

Cancellation of classes and examinations during typhoon or black rainstorm warning signal

When Tropical Storm Warning Signal No. 8 (or above) or the Black Rainstorm Warning Signal is hoisted, the following arrangements will apply:

(a) For classes and examinations not yet started

If either of the warnings is hoisted or in force at or after 6:00am	All morning classes and examinations commencing before 2:00pm will be cancelled automatically.
If either of the warnings is hoisted or in force at or after 11:00am	All afternoon classes and examinations commencing at any time from 2:00pm and before 6:00pm will be cancelled automatically.
If either of the warnings is hoisted or in force at or after 3:00pm	All evening classes and examinations commencing from 6:00pm onward will be cancelled automatically.

(b) For classes and examinations already started

When Tropical Storm Warning Signal No. 8 or above is hoisted	All classes will be suspended immediately. All examinations to continue until the end of that examination session.
When Black Rainstorm Warning Signal is hoisted	All classes and examinations, except those held outdoors, would continue. For outdoor classes and examinations, the responsible staff members on the spot should suspend the activities immediately, ensure that all students are taken to a safe place, and remain there until it is safe for them to return home.

The Examinations Unit will re-schedule postponed examinations to a later date and inform the candidates of the details as soon as possible.

When Tropical Storm Warning Signal No. 3 or Red Rainstorm Warning Signal is in force, it should be assumed that all classes and examinations will be held as scheduled unless an announcement to the contrary has been made by the University.

6. Contact List

**BSS Programme Coordinator &
Programme Coordinator of Counselling**

Dr. Paul W.C. WONG

Tel: 3917 5029 Email: paulw@hku.hk

Programme Coordinator of Social Work and Social Administration

Dr. Lucy JORDAN

Tel: 3917 1094 Email: jordanlp@hku.hk

General Enquiries:

Programme Secretary

Ms. Ariel POON

Tel: 3917 2099 Email: bss@socwork.hku.hk

Programme Assistant

Ms. Jesslin SIT

Tel: 3917 2094 Email: bss@socwork.hku.hk