

# Curriculum Vitae

## **Name**

LAM, Chi Fai Steve

E-mail address: slam0603@hku.hk

## **Education:**

- Master of Business Administration awarded by Heriot-Watt University, Scotland, United Kingdom
- Bachelor of Science (Economics) with 2<sup>nd</sup> Class Honours Lower Division in Accounting awarded by University of London, England, United Kingdom

## **Professional qualifications**

- Chartered Management Accountant (Fellow) of Chartered Institute of Management Accountants, United Kingdom
- Certified Practising Accountant (CPA) (Aust.) of CPA Australia, Australia
- Certified Public Accountant (Fellow) of Hong Kong Institute of Certified Public Accountants, Hong Kong

## **Brief Summary of Work Experience**

Having over 35 years of finance and accounting professional experience with exposure in different businesses and not-for-profit sectors, Steve already had strong hands-on and solid senior managerial experience in areas of financial and management accounting, management information system design, internal control and financial control systems set-up and their monitoring, budgetary planning and control, corporate and strategic planning, working capital management and control, operational review and change management, financial analysis of business performance and evaluation, IT systems set-up, design, development and implementation.

During his work experience, he also obtained other job-related skills that may be relevant to meet any new challenges; they included treasury management, inventory management, legal and tax compliance, company secretarial practice, human resources management, and office administration.

## **Major achievements in the Non-Governmental Organisation (NGO) sector (2000-2021)**

- Fostered and enhanced better collaboration and interaction with various functions between the NGO and its service units to maintain a competitive edge in the dynamic environment.
- Participated in the strategic role of the revamp of performance management and rewards system for the organisation.
- Reformed the finance function and work processes re-engineering for the organisation and its service units.
- Planned, formulated and implemented internal control and financial control systems across the whole organisation.
- Planned and developed the organisation's IT infrastructure, network and management systems to pave way for the platform of various software application developments installed and used for routine operations.
- Developed fund raising policy and strategies for the organisation and conducted various fund-raising campaign as well as maintained donor management database system.

Currently, Steve is a practicing consultant in the field of NGO's financial management.

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